



## iMediaTouch Installation Notes

### ***File Locations***

#### **Audio Location**

All of the MediaTouch audio will be stored in one location. This is on its own drive on the server. The server can be the On Air system if you have only one radio station. If you have more than one on air system then you will require a central file server for the audio.

This drive is labeled as O:. All machines (On Air, Production, Log Tools) will map to this drive as O:.

It is **required** that the server or On Air machine that you are using have two hard drives installed. One will be the C: drive used for the Windows installation and program installations. The second will be the audio location, usually labeled as O:.

#### **Logs Location**

The logs for each station are kept on the C: drive of the On Air machine. They are stored in:

C:\OpLOG\Log\WXYZ\_FM\

Where WXYZ is your call letters

The underscore

Then the Band (AM, FM or NT)

This will have been created by the installation process in On Air.

Ensure that any machine that needs to connect to the logs has Administrator rights to this on the On Air machine.

### ***Drive Sharing***

#### **Audio**

Share the Audio drive at the root as AUDIO.

#### **On Air Machine Shares**

The root of C must be shared as c. The Logs folder in C:\OpLOG will be shared as LOGS. These two shares are created automatically when installing the On Air software. MediaTouch users must be given Administrator rights to these shares. The installation of On Air will do this automatically.

#### **Notes About Drive Sharing:**

- When mapping a drive you may want to use the IP Address of the server machine rather than its UNC name. For example, instead of mapping to **\\OnAir\Audio** you would map to it like this: **\\192.168.1.100\Audio**. You will find that the connections will be faster this way.
- The On Air software will create share on your On Air machine. Do not remove them. There are other iMediaTouch programs that will need these shares.



## ***User Names***

Each machine will need a user name and password set on them. You must then create the same user name and password combination from each machine on each other machine. OMT recommends that you create a user called mts on each machine with a password of mts. Make sure that this user is an Administrator on all machines. When starting Windows, login using this mts user name to ensure that the network connections needed can be made. This is specified in the Windows XP Installation Checklist.

### **Notes About User Names:**

- You need a password for proper connections. Even if you have not used them in the past, Windows XP requires you to use password for network sharing with Service Pack 2.
- If you want to use individual login names you can, just make sure that you create that same user name and password combination on the On Air machine and/or Server.

## ***OMT Support Department***

- **Hours of Operation:** 8:30AM - 5:00PM Central Time Monday - Friday excluding holidays (Canadian Calendar)  
If you have purchased after hours support (premium), it will take effect after your system has been put on air.
- There is no after hours support during the integration/installation process.
- Training sessions can sometimes happen outside of the standard business hours. Please check with the Integrator to see if this can be arranged
- Once your iMediaTouch System is on air and you have purchased premium after hours support, it covers **off air emergencies only**. The after hours line is not for general support questions.
- If you have not purchased after hours premium support and would like help after hours, this can take place at a charge of \$250 per hour or portion thereof.

## ***Licensing Software***

To active your iMediaTouch software you will need to put in a license code. You will have 60 days in which to do this. After the 60 days the software will no longer run on that machine without the proper license code being entered. To run the software before the license code has been obtained click on the Trial button on the password entry screen. To obtain a license you will need to go to the OMT licensing web site. It is located at <http://register.omt.net>. Passwords cannot be provided over the phone.

## Audio Library

The average MediaTouch setup will call this drive O:. This is the standard default for a MediaTouch system. It is recommended that you keep to this structure. If for some reason O: is in use at your location another drive letter may be substituted.

## Files Structure

On the root of the audio volume will be the database files. These are the files used:

PROJDATA.DBF	This is the database the sets up the location and setting of the categories
xxx.DBF	This is the database that stores the information on each audio track in the category. It will be called the name of the category .DBF for example, COM.DBF.
AUDIO Folder	This is where the folders that contain the actual audio files will be stored

## The AUDIO Folder

In the AUDIO folder on the root of the Audio volume is where the audio is stored. Here you will see a folder for each category.

In the picture on the right we see the Audio folder and all of the categories listed under it.

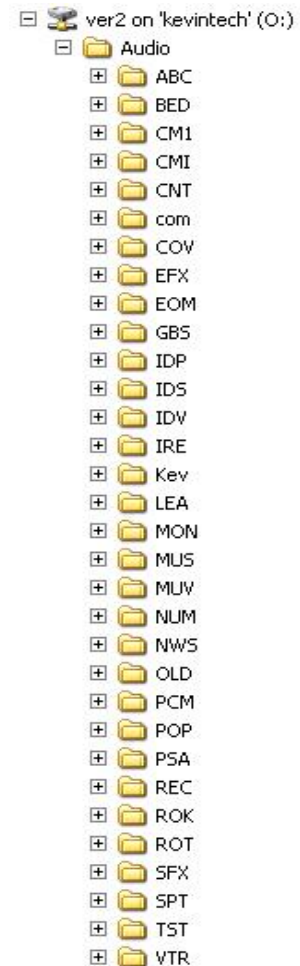
The files in these folders are as follows:

MTS	The Actual Audio File
VIS	The Visualization file. This is what shows the wave form in Production
JPG	This is a picture that you may have associated with this track. It is called Album Art

### Note:

You will not need to create this directly. The iMediaTouch programs will create this as needed.

Each folder on the right represents a category in MediaTouch.





## iMediaTouch Programs

<b>Program</b>	<b>Description</b>	<b>Machines it is usually installed on</b>	<b>Machines it cannot be installed on</b>
On Air	Plays the audio to air	On Air machine, may be found on the Production machine for backup purpose only.	No other machine can install this program
Production	Allows you to input audio into the system for MediaTouch On Air playback	Production, On Air	Logger
Log Tools	Allows you to create logs	Programming, Traffic, Production	On Air, Logger
Voice Tracking	Allows you to pre-record your voice breaks. Usually only used on a local music format	Production	On Air, Logger
On Air Remote	Allow you to control the On Air machine from a remote computer	Production	On Air, Logger
On Air Workstation	Allows you to be able to configure your On Air system from a remote computer. Allows you to build Showlog pages and Hook Line and Seg'er pages remotely	Production, Program Director's Machine	On Air, Logger
On Air Voice Tracking	Allows you to pre-record your voice breaks using the On Air machine. Usually only used on a local music format	On Air	No other machine can install this program
iMediaImport	Will automatically import audio tracks into the MediaTouch system	Production, a dedicated machine	On Air, Logger